

City of Rainier Arts Commission

December 3, 2019

Regular Meeting

6:30pm

**Call to Order:** Meeting was called to order by Chair Dennis McVey at 6:35 pm

**Roll Call:** Those present were Dennis McVey, Shanna Burk, Sheryl Turner, Myrna Orsini. Steve Turner was excused.

**Guests:** None

**Approval of Agenda:** Motion for approval of December 3, 2019 meeting agenda submitted by Dennis McVey was made by Sheryl Turner 2<sup>nd</sup> by Myrna Orsini and approved 4/0.

**Approval of Last Meeting Minutes:** McVey asked for approval of the Minutes of November 5, 2019 meeting. Sheryl Turner made motion to approve Myrna Orsini seconded: motion approved 4/0.

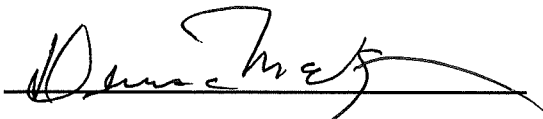
**Public comment:** none

**Reports:** Myrna Orsini stated that a Rainier Arts Walk could not be possible without money, possibly as much as \$5,000. Chair McVey will ask the city administrator how an art walk fund can be started through the city.

**Unfinished Business:** A discussion on the grand opening of the art gallery and historic classroom was held, and an action plan was begun (see attachment).

**New Business:** None

**Adjournment:** Dennis McVey made a motion to adjourn, 2<sup>nd</sup> by Sheryl Turner, approved by 4/0. Meeting adjourned at 7:40 pm. Next meeting January 7, 2020



Dennis McVey, Commission Chairperson

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Commission Secretary

Attachment: Art Gallery Grand Opening Action Plan

**Art Gallery and Historic Classroom Grand Opening Action Plan**  
**Scheduled opening, Saturday February 8, 2020.**

**Grand Opening:**

Start Time: 6:00 PM

How long: Closing 8:00PM

Who will staff the event: Myrna's god daughter and friend will put up lights and setup the refreshment table. They will also have a craft table.

Who will be the master(s) of ceremony: Chair McVey will be master of ceremony with assistance by the other members of the art commission.

**Tasks:**

Finish placing art objects in the gallery, paintings and sculptures (to be coordinated with Myrna Orsini).

Finish placing materials and photos in the historic classroom (to be coordinated with Sarah Christensen and Mike Emmons).

Setup the basement classroom for the reception/refreshment area, art commission members and Myrna's god daughter and friend.

Design and produce flyer(s) for the event. Myrna has them and her god daughter will print them. Myrna will also prepare flyers to pass out at the opening.

Create an invitation list, (chair McVey) Mayors, Councilmembers, Rainier School Board, Rainier School District personnel, art teachers from Rainier, Yelm, and Tenino school districts, County Commissioners, Sheriff Snaza, other desired guests. Get invitations printed and addressed, chair McVey will hand deliver the invitations to the respective organizations who can distribute them to their members.

Get the NVN to do an article announcing the event.

**Reception Materials:**

Large and small paper plates, plastic Glasses, plastic utensils, napkins, serving bowls, platters, etc. (chair McVey will purchase, and the city will reimburse him).

**Refreshments:**

Main street cookies will furnish pastries.

Turner Automotive will furnish trail/party mix.

Shanna Burke will provide gluten free baked goods.

Olympia based Nineva Assyrian food truck will provide some refreshments.

Drinks will be bottled water and an alcohol-free punch. Myrna Orsini and Dennis McVey will bring punch dispensers.

**Other items to consider:** Gallery will be open at 10:00 AM Saturday February 8<sup>th</sup> so the work party can set things up for the evening opening.

The gallery operating days and hours will be the 2<sup>nd</sup> and 4<sup>th</sup> Saturday from 11:00 AM until 2:00 PM, dependent on staffing availability.

Attachment to the December 3, 2019 Arts Commission meeting.